



**B. RESIDENCE** - List all addresses where you have lived during the past ten years, beginning with present address. List date by month and year attach extra page, if necessary.

<u>From</u>	<u>To</u>	<u>Address</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**C. WORK HISTORY** - Beginning with your present or most recent job, list all employment held for the past ten years, including part-time, temporary or seasonal employment. Include all periods of unemployment. Attach extra pages, if necessary.

May we contact your present employer? \_\_\_\_\_

1. Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_

Duties \_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_

2. Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_

Duties \_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_

3. Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_

Duties \_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_

4. Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Job Title \_\_\_\_\_

Duties \_\_\_\_\_

\_\_\_\_\_

Supervisor \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**D. MILITARY RECORD**

1. Have you served in the US Armed Forces? (YES)\_\_\_\_ (NO)\_\_\_\_

2. Date of Service: From \_\_\_\_\_ To \_\_\_\_\_ Branch of Service \_\_\_\_\_

Highest rank held \_\_\_\_\_

3. Were you ever disciplined while in the military service? (Include Court Martial, Captain's Mast, Company Punishment, Article 15, etc) (YES) \_\_\_\_\_ (NO) \_\_\_\_\_

Charge

Agency

Date

Disposition

\_\_\_\_\_

If you received a discharge other than honorable, give complete details on a separate sheet of paper.

**E. EDUCATION HISTORY**

1. High School		Dates attended	Graduated
<u>Attended</u>	<u>City &amp; State</u>	<u>From</u> <u>To</u>	<u>Yes</u> <u>No</u>

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2. College or University attended \_\_\_\_\_

City & State \_\_\_\_\_ Dates attended \_\_\_\_\_

Semesters completed \_\_\_\_\_ Major/Minor \_\_\_\_\_

Degree received and date \_\_\_\_\_

3. List other schools attended (trade, vocational, business etc...). Give name and address of school, dates attended, course of study, certificate, etc

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**F. SPECIAL QUALIFICATIONS & SKILLS**

1. List any special licenses you hold (such as pilot, radio operator, scuba, etc.), showing licensing authority, original date of issue, and date of expiration.

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2. List any specialized equipment or machinery that you can operate.

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3. List any special skills or qualifications you may possess.

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**G. CONVICTIONS, ARRESTS, DETENTION AND LITIGATION**

Have you ever been convicted, or are currently under indictment or under investigation of a crime? (YES) \_\_\_\_\_ (NO) \_\_\_\_\_

If yes, please explain and indicate dates:

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**H. REFERENCES OR ACQUAINTANCES**

List three persons who know you well enough to provide current information about you. Do not list relatives or former employers.

1. Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Business address: \_\_\_\_\_ Years known: \_\_\_\_\_

2. Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Business address: \_\_\_\_\_ Years known: \_\_\_\_\_

3. Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Business address: \_\_\_\_\_ Years known: \_\_\_\_\_

**I. PERSONAL DECLARATIONS**

Do you have any other beliefs or prejudices which would prevent you from fully performing the duties of the position you are applying for? (YES)\_\_\_\_\_ (NO)\_\_\_\_\_

If YES, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note to applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Are you capable of performing in a reasonable manner, with or without a reasonable accommodation, the activities involved in the job or occupation for which you have applied: A review of the activities involved in such a job or occupation has been given. \_\_\_\_Yes \_\_\_\_No

“I certify that the information submitted by me in this application is true and complete with no omissions to the best of my knowledge, and understand that, if employed, falsified statements on this application could be grounds for dismissal. I also understand that a person who makes a written false statement, with the intent to deceive a public official in the performance of his official duty, may be found guilty of **Unsworn Falsification**, 17-A MRSA Section 453, a Class D Misdemeanor.”

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Please return completed application to: Two Bridges Regional Jail, 522 Bath Road, Wiscasset, ME 04578.*